



## The probationary period at Kolleg St. Blasien

1. Every new pupil admitted to the Kolleg St. Blasien is subject to a **probationary period** of at least one school term.
2. At the end of the probationary period, a **class conference** - including the headmaster, the head of the boarding school and the respective group educator - will determine whether or not the pupil has passed the probationary period or whether the probationary period will be extended for a further six months.

The decision on internal students is to be made by **mutual agreement between the school and the boarding school**. If the school or boarding school has concerns that do not make immediate dismissal appear advisable, the probationary period will **be extended**. If no agreement can be reached even after an extension, the **College director** will decide after consultation with the Head of the school and Head of boarding school.

In accordance with the college statutes, according to which the College director is authorised to admit and dismiss students, the director must be involved in the decision-making process regarding the probationary period **in good time**. He can suspend probationary decisions that lead to the exclusion of a student or bring about a further consultation and decision.

3. For the school, the **class teachers** shall carefully prepare the probationary period decisions in consultation with the subject teachers concerned and the Headmaster. In the boarding school, the **group teachers** are obliged to prepare carefully in consultation with the head of the boarding school. The preparatory recommendations regarding the passing or failing of the probationary period must be submitted **in writing** to the Headmaster in good time before the conference. The class teachers and educators are required to ensure that contact is made with parents and guardians before any negative probationary period decision is made.
4. The **probationary period decision** is brought to the attention of pupils and parents on the school newsletter or on a 'probationary period decision' sheet attached to the school reports.

The relevant wording is as follows:

- Probationary period passed
- Probationary period at Kolleg St. Blasien not passed
- The decision on whether the probationary period at Kolleg St. Blasien has been passed is still suspended.

The class teachers or educators explain the probationary period decision to the students concerned. They are required to make the respective decision clear as a confidential decision.

5. The probationary period at Kolleg St. Blasien is generally passed if the following **criteria** are met:

**In school:** clearly recognisable willingness to perform; continuous participation in lessons; proper completion of homework; noticeable effort to close existing gaps; appropriate behaviour. With regard to the actual performance and the grades achieved, an upward trend must be visible if a student had a poor performance record before entering the college. In general, it should be recognisable that the student is able to meet the requirements of the grade level of the grammar school he/she has entered or will be able to do so in the foreseeable future. These criteria are applied in such a way that the given circumstances and the particular situation of a pupil can be taken into account. However, a decision adapted to the individual situation must always be based on the prospect of success.

**In the boarding school area:** satisfactorily successful integration into the boarding school group; no persistent or repeated gross misbehaviour; clear efforts to overcome any existing difficulties; approachability by the educator; camaraderie, commitment to the group, willingness to help. A tendency towards positive development must also be recognisable in the boarding school. The special situation of the pupil is also taken into account here.

These criteria apply analogously to external pupils, especially if there are signs of a negative influence on others.

6. An **extension of the probationary period** is appropriate if the above criteria are only fulfilled to a limited extent, but it is to be expected that the pupil will fulfil these criteria in the foreseeable future.
7. The **probationary period** can always be declared **failed** if the pupil makes use of the rights of freedom of religious practice granted to him/her in the state laws in a way that contradicts the aim of the Kolleg. This applies in particular if his/her behaviour jeopardises the Christian education of other pupils or if the pupil's own development of conscience is impaired.

If a pupil's performance and behaviour give rise to serious complaints, he/she may **be returned to the probationary period** at the request of the class conference or the group teacher with the consent of the head of the school or boarding school.

The probationary period regulation at the Kolleg is predominantly pedagogical in nature, behind which the legal aspect must take a back seat. Only a pedagogical interpretation can give it meaning and effect.

St. Blasien, November 2021